

**Approved Minutes**  
**Public Safety Data Network Governance Board**  
**December 16, 2015**  
**Department of Emergency Services and Public Protection**  
**1111 Country Club Road**  
**Conference Room 348**  
**Middletown, Connecticut**

**Committee Members**

John Elsesser  
George Battle  
Wendy Furniss  
Ted Schroll  
Marc Montminy

**Representing**

Council of Small Towns  
Dept. of Emergency Services & Public Protection/CSP  
Dept. of Public Health  
Connecticut State Firefighters Association  
Municipal Police Chiefs

**Others in Attendance**

William Youell	Division of Statewide Emergency Telecommunications
Brian Clonan	Dept. of Emergency Services & Public Protection
Steve Verbil	Division of Statewide Emergency Telecommunications
John Masciadrelli	Division of Statewide Emergency Telecommunications
Chuck Fuller	Division of Statewide Emergency Telecommunications
Bonnie Guarnieri	Division of Statewide Emergency Telecommunications
Gerard Johnson	Dept. Administrative Services/BEST
Jason Rosa	Dept. of Emergency Services & Public Protection
Sue Webster	Northwest CT Public Safety Communications Center
Doug Fuchs	Redding Police Department

**Call to Order**

John Elsesser called the meeting to order at 1:02 p.m.

**Approval of the minutes**

Marc Montminy made a motion to approve the minutes of October 21, 2015. Ted Schroll seconded the motion. The minutes were approved.

**Public Comment**

No public comment

**PSDN Technical Update**

Jerry Johnson reported that BEST has provisioned 80 services on Phase 2 of the PSDN since the last governance board meeting to include.

- Backup circuits for four 911 PSAPs
- Provision COLLECT L3VPN services for two DESPP locations
- Provision CISS L3VPN services for five towns.
- In the process of reconfiguring the Connecticut State Police P25 radio towers, Dispatch and Casino Unit networks into three new VLAN-based networks.
- Started the deployment of the P25 layer three network located in the state's 106 PSAPs.

Mr. Johnson discussed the Bandwidth Percentage Utilization Report for CPT and Xponder networks. Ring 1 has increased 2.13 %, Ring 2 increased 6.53%, Ring 3 increased 4.55%, Ring 4 5.35%, Ring 5 increased 7.32%, Ring increased 6 3.76%, and Ring 7 increased 4.32%. Mr. Johnson reported that the Most Used CPT Span per ring has also increased. Ring 1 by 2.80%,

Ring 2 by 8.20%, Ring 3 by 6.00%, Ring 4 by 7.40%, Ring 5 by 5.20%, Ring 6 by 3.90%, and Ring 7 by 7.00%. There has been no increase in the Xponder Utilization.

### **Application Status Report**

John Masciadrelli reported that the state continues to receive requests to utilize the PSDN for public safety applications. To date, DSET is in receipt of 94 requests to utilize the PSDN. Fifty-one of those requests have been raised, reviewed, and/or voted on by the board. All 51 requests have been approved to operate on the PSDN. To-date 28 requests are operating on the PSDN. There are an additional 23 requests awaiting an implementation date or in the process of being implemented. There are two requests in the network design phase and 17 requests are on hold. There are still 21 requests in the pre-qualification stage of the process, which will not move these requests forward until DSET is in receipt of a completed PSDN Technical Specifications Form.

### **Application Review and Approval**

Mr. Masciadrelli presented request NM15209, from the Capitol Region Council of Governments (CRCOG). CRCOG is requesting to amend PSDN request NM13003. Mr. Masciadrelli provided the meeting attendees with a description of CRCOG's request. Wendy Furniss motioned to approve the request. Ted Schroll seconded the motion. Request #NM15209 was voted on and approved.

Mr. Masciadrelli presented request NM15218 to the governance board. Northwest CT Public Safety Communications Center, Inc. is requesting access to the PSDN to provide public safety radio dispatching services to towns and cities they serve. Northwest Public Safety will use Common Channel Gateways (CCGW) integrated with the State Police P25 radio network to provide these dispatching services. This is a Core Service and a vote is not required.

Mr. Masciadrelli presented request NM15219 Redding Police Department. The Redding Police Department is requesting use of the PSDN to interconnect with the Wilton Police Department to provide radio operations, status and console extension and to monitor and maintain the Fairfield County Police Emergency Network (FAPERN) radio network. Marc Montminy motioned to approve the request. John Elsesser seconded the motion. Request NM15219 was voted on and approved.

### **Discussion**

William Youell proposed to continue the bi-monthly schedule as in the past. Mr. Youell stated that Bonnie Guarnieri will send out the 2016 schedule. Mr. Youell notified the board that the next meeting will be held February 17, 2016.

John Elsesser agreed that the bi-monthly schedule is adequate. Mr. Elsesser requested that DSET notify the Secretary of the State by the end of the month with regards to the schedule.

Mr. Youell stated the Secretary of the State will be notified.

**Public Comment**

No Public Comment.

***Adjournment***

***John Elsesser motioned to adjourn the meeting. The motion was seconded by Wendy Furniss. The meeting was adjourned at 1:18 p.m.***